

Guide to FY25 Louisville Continuum of Care Scoring Process

***Remember to submit your Supportive Services Agreement with your scoring rubric!**

All documents, excluding the e-Snaps submission, are to be submitted to Chloe Chaplin via email at cchaplin@louhomeless.org.

Overview

Scoring rubrics have been prepared to score projects on a range of objective and narrative factors. These scoring rubrics will be completed in part by the applying organization/agency and in part by CFH staff. Rubrics have been designed to reflect HUDs stated priorities, metrics and system performance measures in the FY2025 NOFO. Objective metrics will state what data is measured along with all scoring criteria and CoC averages (when applicable). Narrative responses will include scoring criteria for each question. Scores from these rubrics will be used to determine the Louisville Continuum of Care project ranking which, in a notable change from past funding cycles, includes all project types, excluding CoC Planning funds.

Deadlines

December 5, 2025 - Organization MUST provide notice of an intent to apply for all projects (including general specifics such as project component and type).

December 15, 2025 - Deadline to submit all project applications to the Louisville Continuum of Care. If project applications are not live in eSnaps by December 15, 2025, CFH will provide a supplemental budget form that you will be expected to complete.

TBD - eSnaps Deadline

Scoring Rubrics

IF your project is PSH or TH and is a standard renewal, complete the PSH, RRH and TH Projects rubric which must be completed by your agency and returned to CFH by **December 15, 2015**. CFH will complete the other portion of the rubric which is based on your APR and will calculate your final score.

IF your project is SSO and is a standard renewal, complete the SSO Project rubric which must be completed by your agency and returned to CFH by **December 15, 2015**. CFH will complete the other portion of the rubric which is based on your APR and will calculate your final score.

IF your project is a new SSO project, complete the New Project rubric which must be completed by your agency and returned to CFH by **December 15, 2015**. CFH will calculate your final score.

IF your project is transitioning from PSH to TH or RRH to TH, complete the PSH, RRH and TH Projects rubric which must be completed by your agency and returned to CFH by **December 15, 2015**. CFH will complete the other portion of the rubric which is based on your APR and will calculate your final score.

IF your project will be a reallocation of two or more PSH, RRH or TH projects into a PSH or TH project, complete the PSH, RRH and TH Projects rubric which must be completed by your agency and returned to CFH by **December 15, 2015**. CFH will complete the other portion of the rubric which is based on your APR and will calculate your final score.

IF your project is a new PSH or TH project, complete the New Project rubric which must be completed by your agency and returned to CFH by **December 15, 2015**. CFH will calculate your final score.

IF your PSH, TH or SSO project has not yet completed a full operating year, complete the New Project rubric which must be completed by your agency and returned to CFH by **December 15, 2015**. CFH will calculate your final score.

Checklist of scoring materials

By December 5:

- ☐ Intent to apply form

By December 19:

- ☐ ~~eSnaps project application*~~
- ☐ Supplemental Budget Form (**New Projects ONLY**)
 - ☐ If you are using in-kind match, submit your Match MOUs as well.
- ☐ Project scoring rubric to be completed by agency (by project type - see above for specifics!)
- ☐ Submission of Supportive Services Agreement to CFH (all Housing Projects and Standalone SSO)
 - ☐ Reminder: The Supportive Services Agreement is the participation agreement signed by the client (Case Management Agreement, Occupancy Agreement, Lease, etc.)
- ☐ For VSPs: Submission of data source comparable to HMIS APR for the period 07/01/2024 to 6/30/2025 to CFH
- ☐ For New TH Projects only: Submission of letters of commitment (if a new project is leveraging housing or healthcare resources for beds) to CFH

TBD:

- ☐ Draft eSnaps project application

*If eSnaps project applications are not available by this date, CFH will provide a supplemental budget form for agencies to complete.