

FY26 Louisville-Jefferson County CoC Scoring Materials

New PH/TH Projects Rubric

The following rubric will be used to score and rank the following project types:

A new PSH, RRH or TH project.

A PSH, RRH or TH project that is within its first operating year.

SECTION 1. NEW PROJECT THRESHOLD CRITERIA

Note: If your project has not yet completed an operating year, you DO NOT have to complete the Threshold Criteria section.

Item:	Organizational eligibility
Certification:	Applicant certified that they are an eligible entity type as detailed in page 9 of the NOFO.
Applicable to:	All
RESPONSE: (Y/N)	

Item:	COC Membership
Certification:	Applicant is a member of the Louisville Continuum of Care. If no, Applicant must submit the Continuum of Care Membership Form prior to completing an application for funds.
Applicable to:	All
RESPONSE: (Y/N)	

Item:	HMIS Participation
Certification:	Applicant is willing to participate in the HMIS system according to the expectations established in the Louisville CoC Data Quality Plan. If No, is the applicant a VSP who will utilize a comparable database?
Applicable to:	All
RESPONSE: (Y/N)	

Item:	Participation in Coordinated Entry system
Certification:	Applicant is willing to participate in the Coordinated Entry system, as applicable. For questions on how Coordinated Entry may apply to your project, please contact Carey Addison at caddison@fhclouisville.org .
Applicable to:	All
RESPONSE: (Y/N)	

Item:	Participation in Point-in-time count
Certification:	Applicant participated in the most recent Point-In-Time count conducted in Louisville or agrees to participate in future Point-in-time counts.
Applicable to:	All
RESPONSE: (Y/N)	

Item:	Participation in Louisville CoC sponsored activities
Certification:	Applicant has participated in at least one Continuum of Care sponsored activities within the past year. These may include CFH hosted trainings, case conferencing sessions, and/or attendance at quarterly or annual meetings.
Applicable to:	All
RESPONSE: (Y/N)	

Item:	Compliance with federal regulations
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	Applicant agrees to comply with all federal regulations that govern the Continuum of Care Program, including those governing eligible program participants, and understands that it is the applicant responsibility to read, understand, and remain in compliance with said regulations.
Certification:	
Applicable to:	All
RESPONSE: (Y/N)	

Item:	Financial and management capacity
	Project applicants must demonstrate the financial and management capacity and experience to carry out the project as detailed in the project application and the capacity to administer federal funds. Demonstrating capacity may include a description of the applicant experience with similar projects and with successful administration of SHP, S+C, or CoC Program funds or other federal, state, local, or private resources. Please provide a narrative response detailing organizational experience administering similar projects and the funding sources used to support those projects. Relevant leadership staff experience administering similar projects is acceptable in lieu of organizational experience.
Certification:	
Applicable to:	All
RESPONSE: (500 word limit)	

Item:	Match requirement
	Applicant understands that grants funded under the Continuum of Care program require 25% cash or in-kind match for all grant funds except leasing. See here for additional information. MOUs for in-kind match must be attached prior to grant submission.
Certification:	
Applicable to:	All
RESPONSE: (Y/N)	

Item:	*NEW TH ONLY* Housing Quality Standards
	Explain how your project will comply with program requirements regarding appropriate standards of housing quality and habitability including NSPIRE guidelines. Proposals utilizing Single Room Occupancy (SROs) units will be asked to apply for a waiver from HUD for this requirement. Note: SROs housing projects are not disqualified from applying. 24 CFR 578.75(b)
Certification:	
Applicable to:	All
RESPONSE: (500 word limit)	

Item:	*SITE-BASED TH ONLY* Housing facility licensure
	Site Based Transitional Housing projects must operate in accordance with all local laws and regulations, including those governing Boarding Housing, Homeless Shelters, Rehabilitation Homes, and Transitional Housing Facilities. See here and here for more details. Either provide a copy of your current license or provide a narrative response that explains your plan to acquire said license prior to grant execution if funded.
Certification:	
Applicable to:	All
RESPONSE: (500 word limit)	

Item:	Current programming and outcomes
	Describe current homelessness programming in organization and all other current housing programming. In your descriptions, be sure to include projected outcomes and/or historical outcomes within 5 years as applicable.
Certification:	
Applicable to:	All
RESPONSE: (500 word limit)	

word limit)

Measure:	Operation of drug injection sites or "safe consumption sites"
Description:	Applicant certifies that they do operate drug injection sites or "safe consumption sites," or knowingly distribute drug paraphernalia on or off of property under their control, permit the use or distribution of illicit drugs on property under their control, or conduct any of these activities under the pretext of "harm reduction."
Applicable to:	All
Response (Y/N):	

SECTION 2. OBJECTIVE CRITERIA

Measure:	Supportive services requirement
Description:	Will this project require each participant to engage in supportive services as a condition of long-term participation in the project? (ex. case management, substance abuse treatment, job skill training, etc.) *Note: all projects are required to upload a copy of their supportive services agreement
Applicable to:	All
Max Points:	5
Point Basis:	5 points: Yes 0 points: No
POINTS AWARDED:	

Measure:	Supportive service time requirement
Description:	Will this project offer at least 20 hours a week of supportive services (ex. case management, substance abuse treatment, job skill training, etc.)? Participants may be exempt from this requirement if they are 55+, have a qualifying disability , or are employed up to the 20 hour per week threshold.
Applicable to:	TH
Max Points:	5
Point Basis:	5 points: Yes 0 points: No
POINTS AWARDED:	

Measure:	Cost per unit
Description:	The total proposed budget for a grant divided by the number of units in the project. This measure ensures that all projects are cost effective.
Applicable to:	TH and PH
Data Source:	Proposed project application budget
Formula:	Total grant balance / # of units =
Computation:	/ =
CoC Average:	\$17,118.67
Max Points:	5
Point Basis:	5 points: At or below \$17000 per unit 2.5 points: Between \$17001 and \$19999 per unit 0 points: Above \$20000 per per unit
POINTS AWARDED:	

Measure:	Cost per bed
Description:	The total proposed budget for a grant divided by the number of persons served in the project. This measure ensures that all projects are cost effective.
Applicable to:	TH and PH
Data Source:	Proposed project application budget
Formula:	Total grant budget / # of beds =
Computation:	/ =
CoC Average:	\$10,571.97
Max Points:	5
Point Basis:	5 points: At or below \$10000 per bed 2.5 points: Between \$10001 and \$14999 per bed 0 points: Above \$15000 per bed
POINTS AWARDED:	

Measure:	Applicant history in administering proposed project type
Description:	Does the applicant have at least one year of experience in administering the proposed project type within the field of homeless services? This can include organization experience or personal experience from leadership staff.
Applicable to:	All
Max Points:	5
Point Basis:	5 points: Yes 0 points: No
POINTS AWARDED:	

Measure:	HUD funding status
Description:	Does the applicant currently receive any HUD funds? If so, confirm good standing with HUD (adherence to financial requirements, no monitoring or audit findings without satisfactory response, or other ongoing compliance issues with HUD) and active registration with SAM. For applicants not currently receiving HUD funds, active SAM registration is required.
Applicable to:	All
Max Points:	5
Point Basis:	5 points: Yes, confirmation of good standing and current SAM registration 2.5 points: Yes, but there are minor issues with past HUD awards that are being addressed. SAM registration is current. OR No previous funding from HUD, but has registered for SAM account. 0 points: No previous HUD funding and no SAM registration.
RESPONSE (500 word limit):	
POINTS AWARDED:	

SECTION 3. OTHER CRITERIA: NARRATIVES

Scoring Framework

Max Points: Applicant provided a clear answer that addressed all parts of the narrative requests.

Mid Points: Applicants provided an answer that addressed some/most parts of the narrative requests but was unclear.

Low to Zero Points: Applicant did not address the scoring criteria or did not provide a reasonable or understandable answer.

Does this project have on-site substance abuse treatment services available to participants? (Scattered site programs could meet this requirement through groups available to all scattered site participants or Substance Use Treatment professionals that conduct home visits.) If yes, please describe. List any treatment providers you will partner with by name. You may be required to provide letters of commitment from these treatment providers prior to grant submission. 500 word limit.

Criteria: Applicant clearly states if this project has on-site substance abuse treatment services available to participants. If relevant, applicant describes the nature of the activities.

Max points: 5

POINTS AWARDED:

Does this project have beds which are set aside exclusively for participants in substance abuse treatment? If yes, please describe. Clearly state the number of beds set aside for participants in substance abuse treatment. 500 word limit.

Criteria: Applicant clearly states if this project has beds which are set aside for participants in substance abuse treatment. If relevant, applicant describes any relevant details and names specific service partners.

Max points: 5

POINTS AWARDED:

Describe what supportive services (i.e., case management, behavioral healthcare, employment training, etc.) are offered by this project and how the project will assist program participant to obtain and maintain housing. If this project partners with other service partners to deliver services, please name partners. 500 word limit.

Criteria: Applicant demonstrates the type and scale of all supportive services available to participants (e.g. case management, substance abuse treatment, behavioral healthcare, job training, etc.). Applicant demonstrates that project will provide and/or partner with other organizations to provide robust wraparound services. Applicant describes how the services offered will help clients obtain and maintain housing.

Max points: 5

POINTS AWARDED:

Describe how this project provides, or partners with agencies that provide outpatient treatment for mental health and substance use disorders with a range of appropriate levels of care, psychosocial interventions, medication management, suicide prevention, and recovery supports. Describe how this project provides access to, peer recovery specialists or other forms of peer support and recovery navigation. 500 word limit.

Criteria: Applicant describes treatment services available specific to mental health and substance abuse. Applicable partners are named if relevant to service delivery. Applicant provides peer support services or access to other recovery specialists.

Max points: 5
POINTS AWARDED:

Describe the populations served by your project and how you will ensure that the supportive services provided are appropriate and accessible to all participants. Include any relevant details about how participant service plans are developed. In your response, be sure to include an estimate of the number of individuals and households to be served annually by the project. 500 word limit.

Criteria: Applicant describes the populations served by this project which may include elderly individuals 55+, individuals with a disability/impairment, young adults, families, veterans, and survivors of domestic abuse, dating violence, sexual assault, and stalking. Applicant describes how they will ensure all populations can access appropriate supportive services. Applicant provides details about the creation of participant service plans. Applicant estimates the number of individuals and households to be served annually by the project.

Max points: 5
POINTS AWARDED

What is your strategy for designing supportive services plans that will promote self-sufficiency and economic independence for participants. 500 word limit.

Criteria: Applicant demonstrates how participants will be assisted in obtaining a customized supportive services plan which promotes sobriety, self-sufficiency, economic independence and stability. Applicant demonstrates understanding of the needs of the participants to be served. Applicant may note that participant employment, age (55+) and/or developmental disability status may constitute an exception to supportive serve participation.

Max points: 5
POINTS AWARDED

***New TH Only* Describe how provide individualized services for program participants during their time in Transitional Housing that will result in at least 20 hours per week of engagement in services, activities or employment for all program participants, except for a program participant over age 62 or who is an individual with handicaps as defined in 24 CFR 8.3 or a with a developmental disability as defined under 24 CFR 578.3 (examples of services or activities include case management, counseling, treatment, volunteering, work therapy, education, job training, communitybuilding activities, etc.) Employment may contribute to the 20 hours per week of engagement. 500 word limit.**

Criteria: Applicant describes how service plans for participants will total to at least 20 hours a week of services. Applicant makes note acknowledging exceptions.

Max points: 5
POINTS AWARDED

Describe your organization's (and subrecipient(s) if applicable) financial management structure and experience in the following activities: 500 word limit.

1. effectively utilizing federal funds and performing the activities proposed in the application
2. leveraging Federal, State, local and private sector funds

Criteria: Applicant demonstrates a robust financial management structure. Applicant describes prior experience successfully utilizing federal funds and performing activities proposed in the application. Applicant demonstrates prior experience leveraging funds from a variety of sources including Federal, State, local and private sector. ***Note: new projects are required to submit a copy of organizational financial policies with scoring materials.**

Max points: 5
POINTS AWARDED

If your project is new or has not begun intake, describe the strategy for quickly moving participants into the project and reaching unit capacity. For FY24 projects that have not yet completed their first grant year, describe how close your project is to reaching unit capacity. 500 word limit.

Criteria: Applicant indicates if this project has begun participant intake. Applicant demonstrates a strategy for quickly moving participants into housing and reaching capacity.

Max points: 5
POINTS AWARDED

Describe how the project will be supplemented with resources from other public or private sources, that may include mainstream health, social, and employment programs such as Medicare, Medicaid, SSI, and SNAP. 500 word limit.

Criteria: Applicant describes how the project will be supplemented with resources outside CoC or ESG funds. Applicant describes these resources and their sources. ***Note: If yes, please submit a copy of all commitment letters with your scoring materials**

Max points: 5
POINTS AWARDED

New TH or RRH only Describe your experience operating transitional housing or other projects that have successfully helped at least 50% of participants exit homelessness within 24 months and provide a data source which supports this outcome. If you do not currently have experience in operating similar projects, please discuss your strategy for helping at least 50% of participants exit homelessness within 24 months? 500 word limit.

Criteria: Applicant describes past experience exiting clients from homelessness within 24 months successfully. Applicant states that they do not currently have experience and alternatively provides their plan to successfully exit clients from homelessness within 24 months. ***For Applicants with experience, a data source is uploaded which supports successful exits within 24 months.**

Max points: 7

POINTS AWARDED

New TH or RRH only Describe your experience operating transitional housing or another homelessness project and your success helping participants increase their income from employment and provide a data source which supports this outcome. If you do not currently have experience in operating similar projects, please discuss your strategy for helping at least 50% of participants increase their income from employment sources? 500 word limit.

Criteria: Applicant describes past experience helping clients increase their employment income successfully. Applicant states that they do not currently have experience and alternatively provides their plan to successfully help clients increase their employment income. ***For Applicants with experience, a data source is uploaded which supports successful gains in client employment income.**

Max points: 7

POINTS AWARDED

Please provide evidence of your success in connecting people to mainstream benefits as evidences in an increase in non-employment cash income of program participants in other programing. You can define the parameters that best correspond to your agency's program history and data source. An example of this would be that over the past year program participants increased their non-employment cash income by 20% or over the past six months 10 participants out of 75 gained SSDI benefits. Please attach a data source that supports your narrative response.

Criteria: Applicant describes past experience in increasing non-employment cash income for participants. Applicant connects response to data source attached to application and states the paraters of this example.

Max points: 7

POINTS AWARDED

Please provide evidence of your success in connecting people to mainstream benefits as evidences in an increase in employment cash income of program participants in other programing. You can define the parameters that best correspond to your agency's program history and data source. An example of this would be that over the past year program participants increased their employment cash income by 20% or over the past six months 10 participants out of 75 gained employment income. Please attach a data source that supports your narrative response.

Criteria: Applicant describes past experience in increasing employment cash income for participants. Applicant connects response to data source attached to application and states the paraters of this example.

Max points: 7

POINTS AWARDED

Please provide evidence of your success of helping unhoused populations exit homelessness to more stable destinations. You can define the parameters that best correspond to your agency's program history and data source. An example of this would be that over the past year of 50 people exiting your programming 10 went into recovery, 15 went to temporary destinations (such as staying with family temporarily), and 7 went to permanent housing. Please attach a data source that supports your narrative response.

Criteria: Applicant describes past experience in exiting participants to stable destinations. Applicant connects response to data source attached to application and states the paraters of this example.

Max points: 7

POINTS AWARDED

SECTION 4. NEW PROJECTS

Measure:	Eligible budget costs *COMPLETED BY CFH*
Description:	Does the proposed budget meet all cost eligibility requirements for the CoC program?
Applicable to:	Only new projects (TH, SSO) and renewal projects which have not completed a full operating year
Max Points:	5
Point Basis:	5 points: Yes 3 points: Overall yes, can be corrected with minor modifications. 0 points: No
POINTS AWARDED:	

Measure:	Lived experience representation within agency
Description:	Does your leadership team or board consist of at least one member who has lived experience with homelessness?
Applicable to:	All
Max Points:	5

Point Basis:	5 point: Yes 0 points: No
POINTS AWARDED:	

SECTION 5. SUBMISSION TIMELINESS

Scoring Criteria Submission Timeliness			
Item	Due	Submitted	On Time
Draft Application			
Scoring Report			
Max Points:	2		
Point Basis:	One Point for Each Item Submitted On Time		
POINTS AWARDED:			

SECTION 6. BONUS QUESTION

Measure:	*BONUS* Voluntary reallocation from a Permanent Supportive Housing to Transitional Housing project
Description:	Did your agency voluntarily opt to transition or reallocate an existing PSH project to a TH project?
Applicable to:	PSH
Max Points:	5
Point Basis:	5 points: Yes 0 points: No
POINTS AWARDED:	

Max Points (w/out bonus):	127
Points Awarded:	0
Percentage:	0.00%